



OvidSP

# Books@Ovid User Manuel

## Taiwan authorized Dealer :



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## 1. Starting to Use Books@Ovid

Once users chosen Books@ovid as their search resource, the system will enter Books@Ovid main search page as followed :

Wolters Kluwer		m to previous version   My	r Account   My P	
Search Journals Boo				2
✓ Search History (2 searches) (Click	x to close)			View Saved
🗖 🗰 Searches		Results	Search Type	Actions
I heart.mp. [mp	=full text, byline text]	25585	Advanced	-∰ Display More ≫
2 human.mp.[m	p=full text, byline text]	26048	Advanced	→ Display More ≫
Remove Selected Save Sele	ected   Combine selections with: And Or			
	5			Save Search History
Selected Resources     Ovid	Advanced Search   Multi-Field Search	Sëarch		
Results Tools 🛛 🐉 Options 🚽	🗖 Select All	Print 🙀 Email 🔞 Expo	rt 🛛 🕞 Add to My I	Projects 🕀 Keep Selected
<ul> <li>Search Information 1</li> </ul>	View: Title Citation Abstract 5 Per Page	✓ 1 GO :	8	Next 🕨
You searched: human.mp. [mp=full text, byline text] - Search terms used: human	<ol> <li>5-Minute Clinical Consult 2011, The</li> <li>5-Minute Clinical Consult 2011, The</li> </ol>			🚜 + My Projects
Search Returned: 26048 results				🔜 + My Projects
Sort By: Too many results to sort.	3. 🗖 5-Minute Clinical Consult 2011, The			😹 + My Projects
Customize Display	4. 🗖 5-Minute Clinical Consult 2011, The			🛃 + My Projects
▼ Filter By ‡				NO
Add to Search History     Selected Only(0)	5. 🔲 5-Minute Clinical Consult 2011, The			🔜 + My Projects
- Years All Years Current year Past 3 years				@ Keep Selected Next ►
Past 5 years				
Specific Year Range				
+ Publication Type				
• My Projects				
Reversion of the second				
English Français Deutsch 87	本語   繁健中文   Español   資体中文 9			
	Copyright (c) 2000-2010 Ovid Tech Terms of Use   Support & Training   Al			

Books@Ovid 操作使用手册

Version: OvidSP\_UI03.01.00\_H8.101, SourceID 51108



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at Books@Ovid:

- 1. Resource Name: The name of the current resource location
- 2. Help: Online help
- 3. Search Icon: The users can choose their searching method according to their needs.
- 4. Search history: Ovid will document users' previous search in the "# column; the search will be recorded under "Searches ; the number of search result found will be shown in the Results column; and the search method used will be displayed in the Search Type column; User can view their search result by clicking Display.
- 5. Search history management : Combine, save, and delete search history :

Combine selections with: And or or bottom to manage the search using

Boolean searching logic.

Remove Selected : Delete selected search

Save Search History : Save selected search

- 6. Search command : Enter searching commands or keywords
- 7. Limit : Searching limits
- 8. Books : Search e-Book
- 9. Platform language: Currently platform languages are available in English, French, Dutch, Spanish, Simplified and Traditional Chinese.



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## 2. Database Search

## (2.1) Search

- 1. How do you choose your search mode ?
  - (1) Basic Search :

Basic Search

- i. Provide end user a quick and easy search mode that finds answers in a short period of time using ordinary language.
- ii. Check spelling: Spell check for you keywords.
- iii. Include Related Terms: Selecting *Include Related Terms* allows you to expand your original search criteria with word variations, synonyms and acronyms.
- (2) Search Fields :
  - i. Apply fields to a search statement (or field a search) and restrict OvidSP's search to only the text of the fields indicated.
  - ii. OvidSP provides 27 different fields for users.
- (3) Advanced Ovid Search

Advanced Search

- i. Provides a complete, versatile searching platform
- ii. Use the Advanced Search option to search :
  - ✓ commonly-used fields
  - ✓ combine search terms or search statements using Boolean operators
  - ✓ Ovid command-line syntax advance user
  - ✓ Spell check
- (4) Multi-Field Search :

Multi-Field Search

- i. Multi-Field search enables you to search using multiple search terms.
- Additional search fields can be typed on text boxes, along with drop-down lists that specify the field to search for each text box, and drop-down lists specifying whether to AND or OR the text boxes together.
- 2. Search
  - (1) Basic search:

When logging into OvidSP, the default search mode will be basic search. User can



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enter the questions in the search bar using ordinary languages and the system will search 10,000 relevant results for you.

(2) Search Fields :

In the *Search Fields* mode, you may view all indexed fields of a database within the *Show All* tab. It helps User to enter searching criteria to yield precise content. In addition, by clicking the field names, user can view specific information about the field.

		Search	
r Fields All Fields Cle	ar Selected		
🗹 af All Fields	at: <u>All Titles</u>	🗿 🗆 au: Author	Help Text
ed: Book Editor	sb: Book Subset	ti: Book Title	Click the plus/ minus (+/-) butto
bw:Book Title Word	bt: Byline Text	Ct: Caption Text	to add/ remove the field to the
ch: Chapter Author	te: Chapter Title	<i>dp:</i> Date of Publication	"My Fields" Area.
td: Division Title	et: Edition Statement	fm: Front Matter	
tx: Full Text	hd: Heading Title	ib: ISBN	
is: ISSN	in: Institution	🔲 (g: Language	
pg: Pagination	pt: Publication Type	pu: Publisher	
qa: Question and Answer	rf: References	ts: Subject Category	

(3) Keyword search :

Keyword search can be done under Advanced Ovid Search by clicking the Keyword option under the search bar.

(4) Search by author name :

User can search by book authors name within the Advanced Ovid Search by clicking the Author option. Enter the last name first and than enter authors first name or initial.

(5) Search by title :

User can search by title within Advanced Ovid Search.

(6) Search by book name :

User can search by the title of the book by selecting Book Name option under Advanced Ovid Search.



## (2.2) Browse

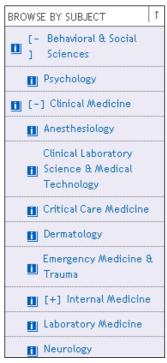
By clicking the  $\,{}^{\mathbb{F}}$  Books  $_{\mathbb{I}}\,$  tab  $\,{}^{,}\,$  User can choose to browse the database by book name or by its subject.

### 1. Browse by book title:



To list books by title. Browse here if you know the name of the book or if you want to browse an alphabetical list of titles.

### 2. Browse by subject:



To list books by subject category. Browse here if you know that books you want pertain to a certain subject. Or, create an alphabetically arranged subject matter list. Ovid arranges subscriber's subscription into 7 categories and numerous sub-categories. When specific categories are chosen, corresponding booklist will appear in the right hand side of the screen for browsing.

The 7 categories : "Clinical Medical", "Behavioral & Social Sciences", "Health Professions", "Life & Biomedical Sciences", "Nursing", "Patient Education and Pharmacology".

## (2.3) Limits

1. Limits



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(1) OvidSP Database Limits focus your search to specific aspects of information. User may apply limits to filter criteria and reduce the number of records in your results set.

Access limit options can be done from two locations within your OvidSP session:

- common limits from the Basic Search tab, or
- The full suite of database limit options from the Limit a Search page.

Limits (Click to expand)	Limit to book: -All Books-	
• Limits (Click to close)	Limit to book: -All Books-	
Publication Year -		

- (2) Additional Limits Additional Limits
  - i. Access the full suit of limit option by clicking Additional Limits.
  - ii. If the options are in the scroll down menu, press "shift" or "Ctrl" to multiple select desires limits.

Select	#	Searches		Results	Search Type
0	1	heart disease		4566	Basic
۲	2	heart disease.mp. [mp=full text,	byline text]	17624	Basic
imits					
Publication	n Year -				
o select or r	emove multi	iple items from a list below, hold dow	n the Shift, Ctrl, or "Apple" key while selecting.		
Book Subs	ets		<ol> <li>Subject Categories</li> </ol>		
rts & Huma	nities		- Abnormal Psychology		
lehavioral &		ances	Advanced Practice		
linical Medi			Agriculture		
lealth Profes	sions		Agronomy		
ife & Biome		ces 🔽	Allergy & Immunology		
Publication (	n Types		<ol> <li>Star Ranking</li> </ol>		
		~	-		
tlas			***** Five Stars (0)		
		ok/Quick Reference	**** Four Stars (0)		
rug Referen			*** Three Stars (17624)		
lursing Prac luick Refere			** Two Stars (0)		
Vear Publis					
) Tear Public					
ast Year	<u> </u>				
ast 2 Years					
ast 3 Years					
ast 4 Years					
ast 5 Years					
Limit A Sear	ch				

(3) Edit Limits

Subscriber can use Edit Limits to customize their frequent used limits options.



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Customize Limits	
Limits	
Publication Year     -     -     To select or remove multiple items from a list below, hold down th	e Shift, Ctrl, or "Apple" key while selecting.
Book Subsets	Subject Categories
Arts & Humanities Behavioral & Social Sciences Clinical Medicine Health Professions Life & Biomedical Sciences Publication Types - Atlas Clinical Manual/Handbook/Quick Reference Drug Reference Nursing Practice Quick Reference Vear Published - Last Year Last 2 Year Last 2 Years Last 4 Years Last 5 Years	- Abnormal Psychology Advanced Practice Agriculture Agronomy Allergy & Immunology ■ Star Ranking - ***** Five Stars (0) **** Five Stars (0) **** Three Stars (7524) *** Two Stars (0)
Customize Limits	



## (2.4) Search Command

When using Advanced Ovid Search by keyword, the following search command can be use to expedite your search.

- 1. Truncation and Wild Cards
  - ✓ Variable domain with no limit : 「\$」

Basic Search   Search Fields   Advanced Search   Multi-Field Search	
▼ Selected Resources <b>Ovid Resources:</b> Books@Ovid June 17, 2010	
interest\$ Search Limits (Click to expand) Limit to book: -All Books-	

Under this command, result will find interest, interests, interested, interesting...etc.

✓ Variable domain with limit :

you can limit the maximum length of the variable u wish to have after your search by adding a maximum parameter after the  $\lceil \$ \rfloor$ . For Example,  $\lceil dog\$1 \rfloor$ 

Basic Search   Search Fields   Advanced Search   Multi-Field Search	
▼ Selected Resources Ovid Resources: ① Books@Ovid June 17, 2010	
► Limits (Click to expand) Limit to book: -All Books-	

Under this command, the search will return: dog, dogs, but not dogma.



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#### 2. Query and Boolean Operators

OR  $\checkmark$ 

> The OR operator lets you retrieve records that contain any of your search terms. For example, the search heart attack or myocardial infarction retrieves records that contain heart attack, myocardial infarction or both terms.

Heart attack OR myocardial infarction,

Basic Search   Search Fields   Advanced Search   Multi-Field Search
▼ Selected Resources Ovid Resources:      Books@Ovid June 17, 2010
Keyword O Author O Title O Book Name O Natural Language Search
heart attack OR myocardial infarction
Limits (Click to expand) Limit to book: -All Books-

Results are all inclusive.

#### $\checkmark$ AND

The AND operator lets you retrieve only those records that include all of your search terms. For example, the search hypertension And Stroke retrieves only those records that contain both terms hypertension And Stroke together in the same record.

### Hypertension And Stroke

Basic Search   Search Fields   Advanced Search   Multi-Field Search
▼ Selected Resources Ovid Resources: () Books@Ovid June 17, 2010
Keyword O Author O Title O Book Name O Natural Language Search     hypertension And Stroke
Limits (Click to expand) Limit to book: -All Books-

Results exclude records that do not contain both terms.



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✓ NOT

The NOT operator lets you retrieve records that contain your first term but exclude the second term. In this way, you can restrict the scope of your results. For example, the search heart disease NOT obesity

### Heart disease NOT obesity

Basic Search   Search Fields   Advanced Search   Multi-Field Search
▼ Selected Resources Ovid Resources: ① Books@Ovid June 17, 2010
Keyword O Author O Title O Book Name O Natural Language Search Heart disease NOT obesity           General
Limits (Click to expand)     Limit to book: -All Books-

The return retrieves only those records that contain the term heart disease but exclude the term obesity.

### ✓ ADJ

The ADJ operators finds two terms next to each other in the specified order. For example,

Role ADJ play

Basic Search   Search Fields   Advanced Search   Multi-Field Search
<ul> <li>Selected Resources</li> </ul>
Ovid Resources: (1) Books@Ovid June 17, 2010
• Keyword O Author O Title O Book Name O Natural Language Search
Role ADJ play
Limits (Click to expand)     Limit to book: -All Books-

Then the database will return result correspond by "role play"



## ✓ FREQ

Syntax that applies a frequency operator requires that you qualify your term to a field, then apply the frequency you want, as in: <term>.xy./freq=n. In this syntax, xy is the two-letter field code and n represents the minimum number of times that you want your term to appear in records retrieved. Do not use spaces in this search statement. For example,

### hepatitis.tx/freq=5

Basic Search   Search Fields   Advanced Search   Multi-Field Search				
▼ Selected Resources <b>Ovid Resources: ① Books@Ovid</b> June 17, 2010				
• Keyword O Author O Title O Book Name O Natural Language Search				
hepatitis.tx/freq=5				
► Limits (Click to expand) Limit to book: -All Books-				

The return retrieves only records in which the phrase hepatitis appears five or more times in the Full Text (TX) field of the database.

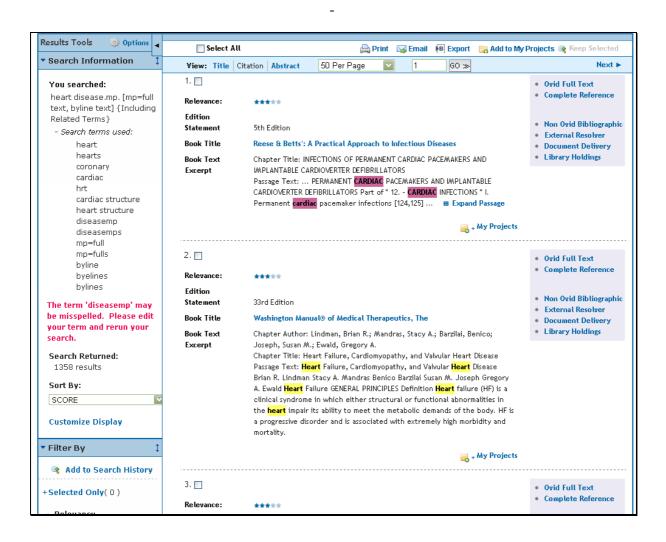


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## 3. Search Result

	Search	Jouri	nals Books My Workspace External Links						
•	▼ Search History (2 searches) (Click to close) View Saved								
		# 🔺	Searches	Results	Search Type	Action	s		
		1	heart disease {Including Related Terms}	4563	Basic	🚽 Display			
							More ≫		
		2	heart disease.mp. [mp=full text, byline text] {Including Related	1358	Basic	🚽 Display			
			Terms}				More ≫		
	Remove Selected Save Selected   Combine selections with: And Or								
	Save Search History								
						Save Search	Histor		

OvidSP provides a display to view, access more information about, and output records from any results set in your search history. OvidSP displays titles for the last set in the search history by default. Alternatively, click the Display button of another set, and OvidSP opens the Search Results display for the set.





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## (3.1) Result Display

### A. Complete Reference

Complete Reference displays all the available fields with its entire information or detail per field.

Search	Journals	Books My Workspace External Links				
o dai chi						
			💽 Keep Selected			
		1 60 » Se	arch Results   Next 🕨			
1. 🔲		• •	Ovid Full Text			
Relevan	ice:	***				
Book Ed	ditor		Non Ovid Bibliographic			
Edition	Statement		External Resolver Document Delivery Library Holdings			
Book Ti	itle					
Publish	er	Lippincott Williams & Wilkins				
Locatio	n of Publisher	530 Walnut Street, Philadelphia, PA 19106 USA, LWW.com				
Langua	ge	ENGLISH D-7817-3281-6 Ctinical Manual/Handbook/Quick Reference Ctinical Medicine				
ISBN						
Publica	tion Type					
Book Su	ubset					
Subject	Category	Internal Medicine, Primary Care/Family Medicine/General Practice, Infectious Diseases				
Year of	Publication	2003				
Book Te	ext Excerpt	Chapter Title: INFECTIONS OF PERMANENT CARDIAC PACEMAKERS AND IMPLANTABLE CARDIOVERTER DEFIBRILIATORS Passage Text:				
		Passage 18x1 FERMANENT LANDING PREMANENT AND INFLANTIALE CANDIDENTED ETIONLET UNS Part of *1.2. (ARDIAC INFECTIONS * I. Permanent Cardiac pacemaker infections [124,125] III Expand Passage				
		👼 + My Projects				
		Search Results   Next ►	隆 Keep Selected			

### B. Ovid Full Text

Browse books by title, user can browse all content of the selected book. Furthermore, the content and pictures can be printed, saves, or email by chapters.

Wolters Kluwer OvidSP Logged in as apddet					
Health	Return to previous version   My Account @Title @Search @TOC Results Display   Help   Logof				
Search Journals E	looks My Workspace External Links				
	Nurchase Print Copy actical Approach to Infectious Diseases Rolac Infections > Infections of permanent cardiac pacemakers and implantable cardioverter defibrillators				
Search:	Current Book All Books Check Spelling				
(+) INFECTIONS OF PERMANENT CARDIAC PACEMANERS AND IMPLANTABLE CARDIOVERTR DEFIBRILLATORS - REFERENCES	INFECTIONS OF PERMANENT CARDIAC PACEMAKERS AND IMPLANTABLE CARDIOVERTER DEFIBRILLATORS				
<ul> <li>[+] 13 GASTROINTESTINAL AND INTRABEDOMINAL INFECTIONS</li> <li>[+] 14 HEPATITIS VIRUSES</li> <li>[+] 15 GENTOURINARY TRACT INFECTIONS</li> </ul>	Permanent cardiac pacemaker infections [124,125]     Parmaker system: consist of a generator, which sits in a surgicially created pocket below the subcutaneous or subfacial tissue in the chect or abdominal wall, and electrode lead, which may be epicerial or, more commonly, transvenous (in which case the electrodes are attached to the endocardum). The generator pocket and the intravascular und intracraftice portion of the leads eventually become encoded in dense layers of endothelialized fibrous tissue.  A Location				
[+] 16 SEXUALLY TRANSMITTED DISEASES AND OBSTETRIC AND GYNECOLOGIC INFECTIONS	I developed to the set where in their substances position. These infections are commonly seen soon after pacenaker placement or generator exchange. Later infections may be seen it a result of necroid of the site overfulne the generator. There may be size of advecting, explores, and pain over the generator. During is more commonly user in infections can witer injections (see a blackers) are a brackers in the present.				
(+) 17 INFECTIONS DUE TO FUNGI, ACTINOMYCES, AND NOCARDIA (+) 18 OPPORTUNISTIC INFECTIONS IN HIV DISEASE (+) 19 ANTIRETROVIRAL	2. Epicardial teletrodes may become infected from spread from the generator pocket or direct contamination at placement. In addition to clinical findings noted above, periodraftis and mediatabilitis may occur. 3. Intrasexultar portion of the transversous electrode (pacemaker endocarditis) [106,927]. This usually artises because of intravacular tracking of infection of the subcutaneous portion of the pacing device. An incidence of USX thas been noted. Bettermic seeding from a remote site of infection and states in a lead to this process. Unless infection cours after recent penalement infinite on maintpublic with which device used pocket infection and anytates in clinical, the diagnois can be autive. The is especially useful in demonstrating vegetations on the electrodes, tricupid valve, or ventricular endocardium. Symptomic can range from freer and chills to overt septic theol.				
THERAPY: THERAPEUTIC AGENTS, DOSING, PHARMACOKINETICS, AND THEIR USE [+] 20 INFECTIONS IN TRAINED ANTATION	B. Predisposing factors [123]     Skineerosk verying the generator can predispose to infection. This is less common with subfacely than subouraneous placement of the generator. Skin erosion can     occur for multiple rescore, including body builds, shift is generator placement, or poor nutrition.     Ski funded transa, such a frame howy thing, respirate momentari multiple the clear trul, or a direct blow to the generator poolst area, can occur.				
T+121 - ZOONOSES	<ol> <li>zer "House u raume, such as nom neary uning, repetitive morements moring the chest Wall, of a direct blow to the generator pocket area, can occur.</li> <li>Destermit for a complexity of a factor occur, infrational and the units of the units of the units of the units of the second will be infration.</li> </ol>				

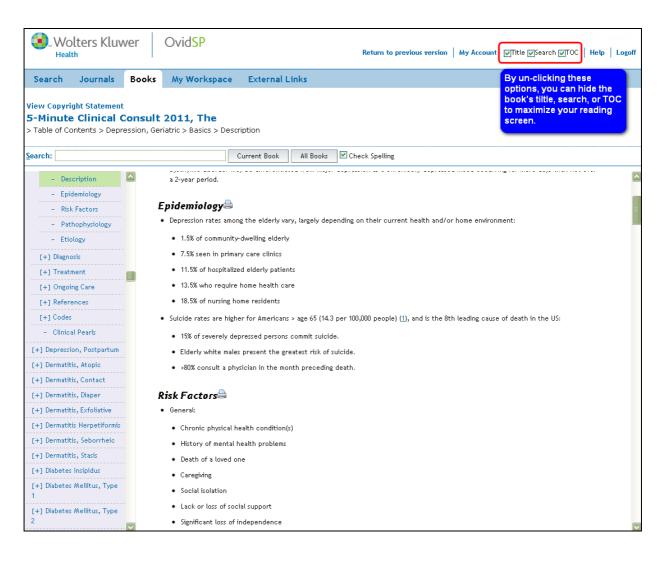


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## (3.2) Browse Full Text

- A. Utilizing the Table of Content, browser can browse Ovid full text in section, and jump to and chapters by clicking on the content table.
- B. Adjusting reading screen

If users wish to maximize the reading screen by hiding the Title, TCO, and search bar by un-clicking the right top options.







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. Wolters Kluwer	OvidSP		Logged in	as apdda4999	
Health	OVID	Return to previous version	My AccountTitleSearchTOC Results Display   I	Help   Logoff	
arch Journals Book	s My Workspace	External Links			
INFECTIONS OF PERMANENT CARDIAC PACEMAKERS AND IMPLANTABLE CARDIOVERTER DEFIBRILLATORS					
Part of " <u>12 CARDIAC INFECTIONS</u> "				•	
	nerator, which sits in a surg in which case the electrode	ns [124,125] ally created pocket below the subcutaneous or subfascial tissue in the chest or are attached to the endocardium). The generator pocket and the intravascular		E	
Pacemaker systems consist of a ge or, more commonly, transvenous encased in dense layers of endot! A. Location 1. Generator units or the lead w	inerator, which sits in a surg in which case the electrode helialized fibrous tissue. <b>ires in their subcutaneous p</b> the generator or trauma to t	cally created pocket below the subcutaneous or subfascial tissue in the chest or are attached to the endocardium). The generator pocket and the intravascular <b>sition.</b> These infections are commonly seen soon after pacemaker placement or be generator. There may be signs of swelling, erythema, and pain over the genera	and intracardiac portions of the leads eventually become generator exchange. Later infections may be seen as a result	Ē	
Pacemaker systems consist of a ge or, more commonly, transvenous encased in dense layers of endotl A. Location 1. Generator units or the lead w necrosis of the skin overlying implantation. Systemic signs ar	nerator, which sits in a surg in which case the electrode helialized fibrous tissue. ires in their subcutaneous p the generator or trauma to t id bacteremia may be preser	cally created pocket below the subcutaneous or subfascial tissue in the chest or are attached to the endocardium). The generator pocket and the intravascular <b>sition.</b> These infections are commonly seen soon after pacemaker placement or be generator. There may be signs of swelling, erythema, and pain over the genera	and intracardiac portions of the leads eventually become generator exchange. Later infections may be seen as a result itor. Drainage is more commonly seen in infections soon after	Ē	

#### B. Predisposing factors [128]

1. Skin necrosis overlying the generator can predispose to infection. This is less common with subfascial than subcutaneous placement of the generator. Skin erosion can occur for multiple reasons, including body build, shift in generator placement, or poor nutrition.

### C. Reference Linking

Wolters Kluwer	OvidSP Logged in as apdda499 Return to previous version   My Account   Title   Search   TITCC   Results Display   Help   Logg
Search Journals Boo	ks My Workspace External Links
jearch:	Current Book All Books 🗹 Check Spelling
- REFERENCES	Back Add to My Projects   Save   Print Preview   Email   Email Jumpstart
[+] 13 GASTROINTESTINAL AND INTRAABDOMINAL INFECTIONS	REFERENCES
[+] 14 HEPATITIS VIRUSES [+] 15 GENITOURINARY TRACT INFECTIONS	1. Sullam PM, Drake TA, Sande MA. Pathogenesis of endocarditis. Am J Med 1985;78:110. Library Holdings Document Delivery Bibliographic Links Non Ovid Bibliographic Internet Resources External Resolver
[+] 16 SEXUALLY TRANSMITTED DISEASES AND	2. Karchmer AW. Infective endocarditis. In: Braunwald E, Zipes DP, Libby P. Heart disease, 6th ed. New York: WB Saunders, 2001:1723-1748.
OBSTETRIC AND GYNECOLOGIC INFECTIONS	<ol> <li>Dankert J, et al. Involvement of bactericidal factors from thrombin-stimulated platelets in clearance of adherent viridans streptococci in experimental infective endocarditis. Infect Immun 1995;63:631. Library Holdings Document Delivery Non Oxid Bibliographic Internet Resources External Resolver</li> </ol>
<ul> <li>[+] 17 INFECTIONS DUE TO FUNGI, ACTINOMYCES, AND NOCARDIA</li> <li>[+] 18 OPPORTUNISTIC INFECTIONS IN HIV DISEASE</li> </ul>	4. Watanakunakorn C, Burkert T. Infective endocarditis at a large community teaching hospital, 1980-1990. <i>Medicine</i> 1993;72:90. Ovid Full Text Library Holdings Document Delivery Bibliographic Links Non Ovid Bibliographic Internet Resources External Resolver
[+] 19 ANTIRETROVIRAL THERAPY: THERAPEUTIC	5. Hogevik H, et al. Epidemiologic aspects of infective endocarditis in an urban population. Medicine 1995;74:324-338. Ovid Full Text Library Holdings Document Delivery Bibliographic Links Non Ovid Bibliographic Internet Resources External Resolver
AGENTS, DOSING, PHARMACOKINETICS, AND THEIR USE	6. Sandre RM, Shafran SD. Infective endocarditis. Clin Infect Dis 1996;22:276-286. Full Text Library Holdings Document Delivery Bibliographic Links Non Ovid Bibliographic Internet Resources External Resolver
(+) 20 INFECTIONS IN     TRANSPLANTATION     (+) 21 - ZOONOSES     INCLUDING LYME DISEASE)	7. Michel PL, Acar J. Native cardiac disease predisposing to infective endocarditis. Eur Heart J 1995; 16(suppl B):2. Library Holdings Document Delivery Bibliographic Links Non Ovid Bibliographic Internet Resources External Resolver
[+] 22 - HEALTH ADVICE FOR INTERNATIONAL TRAVEL	8. Danchin N., et al. Mitral valve prolapse as a risk factor for infective endocarditis. Lancet 1989;8641:743. Document Delivery Bibliographic Links Non Ovid Bibliographic External Recover

- ✓ Full Text connected to online full text : If the search article has open access resources online, OvidSP will help you to connect the link.
- ✓ Bibliographic Links : Hyperlink to MEDLINE Biosis Previewand and relevant content.
- ✓ Ovid Full Text : If the article is subscribed in user's Journals@Ovid the system can redirect you to the relative link-out.



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## 4. Export Result

## (4.1) Print, Email, Export

Print, Email, Export will be located on the top and bottom of the search result for easy access. User can export there search result by Email, save, or print paper copies just by clicking the correlated icons.

lesults Tools 🔅 Options 🚽	Select A	ll 🕞 Print 🙀 Email 🕫 Export 🛛 😭 Add to	My Projects 👒 Keep Selected
Search Information	View: Title	Citation Abstract 50 Per Page 1 💟 2 63 4	5 Next 🕨
You searched:	1. 🗖		• Ovid Full Text
heart disease.mp. [mp=full text, byline text] { Including	Relevance:	***	Complete Reference
Related Terms }	Edition		Non Ovid Bibliographic
- Search terms used:	Statement	5th Edition	External Resolver
heart	Book Title	Reese & Betts': A Practical Approach to Infectious Diseases	Document Delivery
hearts	Book Text	Chapter Title: INFECTIONS OF PERMANENT CARDIAC PACEMAKERS AND	Library Holdings
coronary cardiac	Excerpt	IMPLANTABLE CARDIOVERTER DEFIBRILLATORS	
hrt		Passage Text: PERMANENT CARDIAC PACEMAKERS AND IMPLANTABLE	
cardiac structure		CARDIOVERTER DEFIBRILLATORS Part of " 12 CARDIAC INFECTIONS " I.	
heart structure		Permanent <mark>cardiac</mark> pacemaker infections [124,125] 🔳 Expand Passage	
diseasemp			
diseasemps		🚜 + My Project	5
mp=full			
mp=fulls	2.		
byline			Ovid Full Text
byelines	Relevance:	***	Complete Reference
bylines	Edition		
	Statement	33rd Edition	Non Ovid Bibliographic
The term 'diseasemp' may	statement	SSFU EUROPI	External Resolver



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### 4.1.1 Print:

Results Tools 🔅 Options 🚽	Select a	AU	A F	Print 🛛 🙀 Emai	B Export	🕞 Add to My F	Projects 🕞 Keep Selected
<ul> <li>Search Information</li> </ul>	View: Title	Citation Abstract	10 Per Page	<b>V</b> 1	G0 ≫		Next ►
You searched:	1. 🔽						Ovid Full Text     Complete Reference
shock.mp. [mp=full text, byline text] - Search terms used:	Edition Statement	12th Edition					
- Search terms used: shock	Book Title	2004 Pocket Boo	k of Infectious Disc	ease Therapy			
Search Returned: 16167 results	Book Text Excerpt	Chapter Title: Fo Passage Text:	odborne Outbreaks <mark>shock</mark> .	5			
Sort By: Too many results to sort. 🚺					+ 55	My Projects	
Customize Display	2. 🔽						Ovid Full Text     Complete Reference
▼ Filter By 🗘	Edition Statement	12th Edition					
Rearch History	Book Title	2004 Pocket Boo	k of Infectious Dis	ease Therapy			
+Selected Only(2)	Book Text Excerpt	Chapter Title: En Passage Text:	docarditis extracardiac foci o	of infection, or	intracardiac al	bscess.	
- Years All Years					+ 55	My Projects	
Current year Past 3 years	3. 🗖						Ovid Full Text
Past 5 years	Edition						Complete Reference
Specific Year Range	Statement	12th Edition					
	Book Title	2004 Pocket Boo	k of Infectious Disc	ease Therapy			
+ Publication Type	Book Text	Chapter Title: Gr	oup A Streptococc	al Infections			

When you select *Print* from the result function set, the system opens the Print Citation List window. Print Dialog sections are:

Print Citation List:
Selected Results:
1-2
▼ Select Fields to Display
💿 Citation (Title,Author,Source)
🔘 Citation + Abstract
Citation + Abstract + Subject Headings
🔘 Complete Reference
O Custom Fields Select Fields
▼ Select Citation Style
Ovid Citation
▼ Include □ Search History
Cancel Print Preview

- Selected Results displays the results selected for output
- Select Fields to Display choose which citation fields to display in the output
- Select Citation Style choose the style in which the citations should be output
- Include Options include additional information to be included with the citations

Ovid displays a list of selectable field combinations with *Citation Only* as the default.



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Substantiation Covid SP Health	Close
Database(s): <b>Books@Ovid</b> June 08, 2010	
1. Chapter: Foodborne Outbreaks Passage: shock.	
<b>Editors:</b> Bartlett, John G. <b>Source:</b> 2004 Pocket Book of Infectious Disease Therapy (12th Edition) <b>Publisher:</b> Lippincott Williams & Wilkins, 2004	
Purchase Print Copy	
<ol> <li>Chapter: Endocarditis</li> <li>Passage: extracardiac foci of infection, or intracardiac abscess.</li> </ol>	
<b>Editors:</b> Bartlett, John G. <b>Source:</b> 2004 Pocket Book of Infectious Disease Therapy (12th Edition) <b>Publisher:</b> Lippincott Williams & Wilkins, 2004	
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Version: OvidSP_UI03.01.00_H8.101, SourceID 51108	

**Custom Fields :** Displays a list of all available fields where you can select from to be included in the output. The fields: Author, Title, Journal and Publication Date are selected by default. This option is only available when the user has this option.

Select Fields		
Select Fields		X
Select specific fields to be displayed on cita	tion results	
<ul> <li>✓ au: Author</li> <li>○ ao: Author Alternate Format</li> <li>○ ed: Book Editor</li> <li>○ ef: Book Editor Alternate Format</li> <li>○ ef: Book Editor Secondary</li> <li>○ sb: Book Subset</li> <li>○ xp: Book Text Excerpt</li> </ul>	<ul> <li>✓ ti: Book Title</li> <li>✓ dp: Date of Publication</li> <li>et: Edition Statement</li> <li>ib: ISBN</li> <li>is: ISSN</li> <li>lg: Language</li> <li>lc: Location of Publisher</li> </ul>	<ul> <li>pt: Publication Type</li> <li>pu: Publisher</li> <li>so: Source</li> <li>ts: Subject Category</li> <li>up: Update Code</li> <li>yr: Year of Publication</li> </ul>



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4.1.2 Email : 🔀 Email

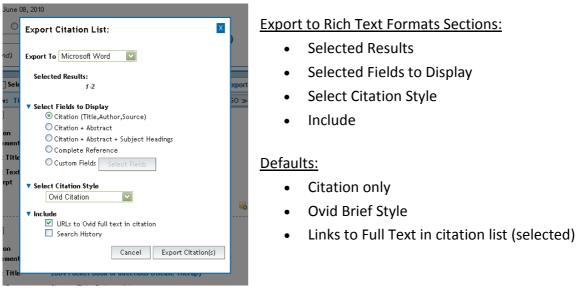
Email Citation List:	×
From *	
Ovid_Online@ovid.com	
To *	
Subject *	
OvidSP Results	
Message	Send citation list
Ovid Technologies, Inc. Email Service	as an attachment
	as an accachinenc
Search for: shock.mp. [mp=full text,	
byline text] Results: 2	
Results: 2	
Selected Results: 1-2	
▼ Select Fields to Display	
<ul> <li>Citation (Title, Author, Source)</li> </ul>	
Citation + Abstract	
Citation + Abstract + Subject Headings	
Complete Reference	
Custom Fields Select Fields	
V Select Citation Style	
Ovid Citation	
▼ Include	
URL to Ovid fulltext in citation	
Search History	
Саг	icel Send Email

You can send your search results through email with an option to include specific fields, select citation style, and include a URL, search history and annotations.



The export function allows you to export the citation list and selected objects to:

- Formatted files (like Word and PDF)
- Citation Managers:
  - o RefWorks
  - o Locally installed citation manager
- Tagged text files (like XML, Reprint/Medlars, BRS tagged, RIS)





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# 4.1.4 Add to my Project : Read to My Projects

My Projects is a folder management system that allows you to organize your research. You can store the following types of items in a project:

- Search Results
- Autoalert Results
- Search Strategies
- Images
- Text excerpts from journals
- User-added citations and files

You can add items to a project from many places within OvidSP:

- Results Display
- HTML Full Text Journal Article
- PDF Journal Article
- Book Chapter

And, you can add citations to articles and websites outside of OvidSP using the Ovid Toolbar.

Search Journals Bo	oks My Works	pace	
Results Tools 🛛 🎲 Options 🦂	Select All	🚔 Print 🛛 🙀 Email 🔞 Export 📴 Add to My	Projects 🕞 Keep Selected
Search Information 1		itation Abstract 10 Per Page	
You searched:	A Some or all o	of the selected records cannot be added to My Projects.	
from 5 keep 1-2 - Search terms used:	1. 🗖		<ul> <li>Ovid Full Text</li> <li>Complete Reference</li> </ul>
shock Search Returned:	Edition Statement	12th Edition	
2 results	Book Title	2004 Pocket Book of Infectious Disease Therapy	
Sort By:	Book Text Excerpt	Chapter Title: Foodborne Outbreaks Passage Text: <mark>shock</mark> .	
Customize Display		😹 + My Projects 😹 + Annotate	
▼ Filter By 🕴	2.		Ovid Full Text
👒 Add to Search History	Edition		Complete Reference
+Selected Only(0)	Statement	12th Edition	
	Book Title Book Text	2004 Pocket Book of Infectious Disease Therapy Chapter Title: Endocarditis	
- Years All Years Current year	Excerpt	Chapter Inte: Endocarditis Passage Text: extracardiac foci of infection, or intracardiac abscess.	
Past 3 years		🤜 + My Projects 🔜 + Annotate	
Past 5 years			💽 Keep Selected
Specific Year Range			a roop ootoetea
+ Publication Type			
• My Projects 🕴			
🚜 + New Project			
No projects available. To add records, select records and click on 🔁 Add to My Projects.			



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# 4.1.5 Keep Selected : 🤏 Keep Selected

User can save their search result by simply selecting the searches they wish to save and click

on "Keep Selected". 🔍 Keep Selected

earch I	listory (6	i searches) (Click to close)			View Saved
	# 🔺	Searches	Results	Search Type	Actions
	3	shock.mp. [mp=full text, byline text]	16167	Advanced	- Display More ≫
	4	from 3 keep 1-2	2	Advanced	- Display More ≫
	5	shock.mp. [mp=full text, byline text]	16167	Advanced	🚽 Display More 🚿
	6	from 5 keep 1-2	2	Advanced	→ Display More ≫
Remov	e Selected	Save Selected Combine selections with: And Or			



## (4.2) Content Browsing Management

You can Save 

Print Preview, Email, or Email Jumpstart by clicking the icon on the top of

the screen.

Back	Add to Mv Projects   Save   Print Preview   Email   Email Jumpstart
15.	
GENITOURINARY TRACT INFECTIONS	
Thomas T. Ward Stephen R. Jones	
Urinary tract infections (UTIs) are the most prevalent infection of adults for which antimicrobials are used usually are treated on an outpatient basis. In the United States, symptoms of dysuria, urgency, or frequer of such episodes lead to the use of laboratory tests or to the prescription of drug therapy, or both. In ac occasionally result in protracted illness and serious disease, including gram-negative sepsis and death.	ncy result in three to four clinic visits per 100 women, and 80% or more

### 1. Save

User can chose saving format after clicking save icon (ASCII or HTML)

김 Save tl	his book content to disk
ASCII Text	(DOS/Windows) 🔼
ASCII Text	(Macintosh)
ASCII Text	(Unix)
ITML	~

### 2. Print Preview

User can pre-set the graphic size to be printed.

Continue ≫	
김 Select a Graph	ic Size
No Figures/Tables Full size	^
Medium Small (Thumbnails)	

- ✓ No figures/Tables
- ✓ Full Size : original graphic size
- ✓ Medium : graphic size suitable for Macintosh computer
- ✓ Small(Thumbnalls) : small graphic



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3. Email

🚺 Wc	lters Kluwer OvidSP		Logged in	n as apdda4999
Heal		≪ Previous Page	My Account	Help   Logoff
To:		]		
From:	Ovid_Online@ovid.com	]		
Subject:	OvidSP Book Content	]		
Annotations:	Ovid Technologies, Inc. Email Service			
	Full Text of: Betts, Robert F.; Chapman, Stanley W.; Penn, Robert L., Reese & Betts': A Practical Approach to Infectious Diseases, 5th Edition, Copyright (c) 2003 Lippincott Williams & Wilkins.	4		
	Send Email ≫			

- $\checkmark$ To : Enter email address. If there is multiple subject, separate them by ",".
- $\checkmark$ From : Enter User's E-mail Address here •
- $\checkmark$ Subject : Briefly describe the purpose of the letter in the subject line.
- ✓ Annotation : optional
- $\checkmark$ Send e-mail : Send e-mail by clicking the send email icon below the Annotation icon.
- Email Jumpstart 4.

User can email the URL as emailing content to their email. However, such function needed to be operate within the IP domain.

	/olters Kluwer OvidSP	Logged in as apdda4999 My Account   Help   Close
http://ovid:	start URL is: isp.ovid.com/ovidweb.cgi? =N&PAGE=booktext&D=books&AN=00139986/5th_Edition/11&XPATH=/OVIDBOOK%5b1%5d/TXTBKBD%5b1%5d/DIVISIONA%5b1	
To:		
Subject:	Ovid Book Text Jumpstart: Books@Ovid	
Comments:	Ovid Technologies, Inc. Email Service	
	http://ovidsp.ovid.com/ovidweb.cgl? T=JS&NEUS=N&PAGE=booktext&D=books&AN=00139986/5th_Edition/11&XPATH=/OVIDB OOK%5b1%5d/TXTBKBD%5b1%5d/DIVISIONA%5b12%5d/CHAPTER%5b6%5d/CHSO%5b1%5d/TH D%5b1%5d/HD%5b1%5d	
	Send Email >>	



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## 5. Search strategy

Joaroni	istory (:	searches) (Click to close)			View Saved
	# 🔺	Searches	Results	Search Type	Actions
	2	heart disease.mp. [mp=full text, byline text] {Including Related Terms}	1358	Basic	-j⊒ Display More ≍
	3	heart attack OR myocardial infarction (Including Related Terms)	4758	Basic	🚽 Display More >
	4	heart failure.mp. [mp=full text, byline text]	7324	Advanced	-∑ Display More ≿
	5	shock.mp. [mp=full text, byline text]	7349	Advanced	-j Display More ≯

## (5.1) Boolean Operation <sup>C</sup> Combine

User can select the search history they wish to combine and combine them with And or Or operation.

Search History (5 searches) (Click to close)					View Saved
	# 🔺	Searches	Results	Search Type	Actions
	2	heart disease.mp. [mp=full text, byline text] (Including Related Terms}	1358	Basic	–j Display More ≥
	3	heart attack OR myocardial infarction {Including Related Terms}	4758	Basic	📲 Display More 🛪
✓	4	heart failure.mp. [mp=full text, byline text]	7324	Advanced	-∑ Display More ≥
✓	5	shock.mp. [mp=full text, byline text]	7349	Advanced	-j Display More ≥

Attention : only Advance Search Type can be Combine Search



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## (5.2) Delete Searches

User can delete their search in search history by selecting the search and click "Remove Selected" to remove the search in the search history.

	Search	Jour	nals Books My Workspace External Links			
•	Search H	listory (5	searches) (Click to close)			View Saved
		# 🔺	Searches	Results	Search Type	Actions
	<b>&gt;</b>	2	heart disease.mp. [mp=full text, byline text] {Including Related Terms}	1358	Basic	→ Display More ≫
		3	heart attack OR myocardial infarction (Including Related Terms)	4758	Basic	- Display
						More ≫
		4	heart failure.mp. [mp=full text, byline text]	7324	Advanced	🚽 Display
						More ≫
		5	shock.mp. [mp=full text, byline text]	7349	Advanced	🚽 Display
						More ≫
	Remove	e Selected	Save Selected   Combine selections with: And Or			
						Save Search History



## (5.3) Save Search History

### Save Search History: save the entire search history

		5 searches) (Click to close)			View Saved
	# 🔺	Searches	Results	Search Type	Actions
✓	2	heart disease.mp. [mp=full text, byline text] {Including Related Terms}	1358	Basic	📲 Display More :
	3	heart attack OR myocardial infarction {Including Related Terms}	4758	Basic	📲 Display More :
	4	heart failure.mp. [mp=full text, byline text]	7324	Advanced	📲 Display More :
	5	shock.mp. [mp=full text, byline text]	7349	Advanced	📲 Display More :

### Save Selected: only save the selected searches

searchi	History (S	searches) (Click to close)			View Saved
	# 🔺	Searches	Results	Search Type	Actions
✓	2	heart disease.mp. [mp=full text, byline text] {Including Related Terms}	1358	Basic	→ Display More ≫
	3	heart attack OR myocardial infarction {Including Related Terms}	4758	Basic	–j Display More ≥
	4	heart failure.mp. [mp=full text, byline text]	7324	Advanced	-j Display More ≫
	5	shock.mp. [mp=full text, byline text]	7349	Advanced	-j Display More ≫



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Save search history is to save the entire search history to you personal account, saving user's time on next time access. User can choose to save search history temporary or permanently.

🜏 Wolters Kluwer 🛛 OvidSP			OvidSP	Logged in as Andrew Liu at Flysheet			
Healt			OVID	Return to previous version   My Account   Admin Tools   Help   Logoff			
Search	Journals	Books	My Workspa	e			
Search Name		Comment		Туре			
				Permanent Save			
Existing Saved Searches				Temporary (24 hours)			
				Permanent My Projects			
1 No Saved	Searches Exist						
English Fra	nçais   Deutsch	□ │ 日本語	繁體中文   Es	ňol   <b>简</b> 体中文			
Copyright (c) 2000-2010 Ovid Technologies, Inc.							
Terms of Use   Support & Training   About Us   Contact Us							
Version: OvidSP_UI03.01.00_H8.101, SourceID 51108							

1. Temporary (24 hours)

Save search history in a temporary status if user needs to be disconnected from the server. The search history will be deleted after 24 hours.

2. Permanent Save

Save search history permanently for future access if the same study needed to be done. The search history will be saved in the system permanently unless the user has deleted them.



## Appendix : Application of Personal Account

User may create an account when you log into OvidSP.



OvidSP displays a My Account link in the session bar.

Click the *Create a new Personal Account* link and OvidSP opens the Create Personal Account page.

Follow these steps to create your own personal account.

Personal Account Name:		*
Password:		*
Confirm Password:		*
Personal Title:	Please Select 💌	
First Name:		*
Last Name:		*
Job Title:		*
Job Function:		*
Institution Name:		*
Institution Address:		]
City:		]
State:		]
Country:		]
Institution Type:		*
Email Address:		*
	Create 38-	

- 1. Type your account name and your password.
- 2. Re-enter your password for confirmation.
- 3. Type your First Name and Last Name on separate text boxes.
- 4. Type your email address.
- 5. Supply a security question.
- 6. Click Create to proceed with the creation of your Personal Account.

Your password must contain at least 6 characters (combination of numbers and letters) but not be more than 8.

The email address is only used to reset your password when needed.



Create as many personal accounts as you need. However, you must remember the corresponding account names, passwords, and email addresses of every personal account you create.

OvidSP opens the Personal Account Administration Page.

- Personal Account Name: username
- Modify your Personal Account
- Forgot your Personal Account password?

Click the *Main Search* page link.

OvidSP opens your search session in your new personal account.



OvidSP stores all searches, alerts, annotations and projects for your personal account under the My Workspace tab.

The next time you login, OvidSP requires that you use the account name and password to access the saved searches and projects in this account.

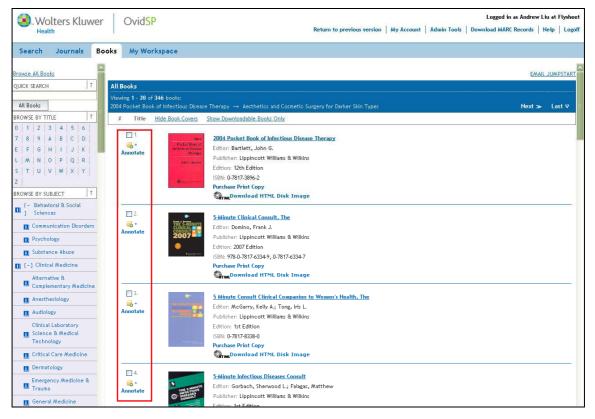


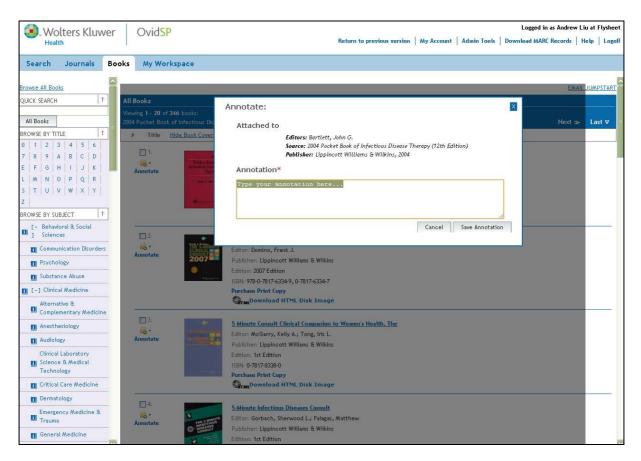
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## **6 Technical Support**

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